

28th Congress of SCTM

Instructions for on-line submission of e-poster

Please do not print and bring a poster onsite. All posters will be displayed digitally.

Online submission

Once the poster has been ACCEPTED you can upload your file on the [Congress' platform](#). Submission deadline is **September 15th 2026**.

Note: You have to be logged in your Indico account!

On the left sidebar you will be able to see a **My Conference > My Contributions** field. Go to My Contributions.

The screenshot shows the Indico interface for the 28th Congress of SCTM. The header features a banner with the text "28th Congress of SCTM" and "23-26 Sept 2026 Metropoli Lake Resort Europe/Zurich timezone". Below the banner is a search bar. On the left sidebar, the "My Conference" section is expanded, and "My Contributions" is highlighted with a red box. The main content area shows an "Overview" page with a welcome message and details about the congress, including the location (Metropoli Lake Resort in Ohrid, N. Macedonia) and the dates (23rd to 26th of September 2026). It also mentions that awards will be given for the three best poster presentations.

You will get a list of all abstracts you have submitted. Choose the one you want to attach your poster for. Under Presentation materials click **Edit materials**. Then upload your ppt or pptx file.

This screenshot shows the user interface for a user named Marina Cvetanoska. It highlights the "Presentation materials" section, which currently shows "There are no materials yet." A red arrow points to the "Edit materials" button. Below this, the "Peer reviewing" section is visible, showing a "Paper" icon and a button labeled "Submit paper". A red arrow points to the "Do NOT click here!" button, indicating that the user should not click on it.

Optional: you can lock your PowerPoint file as read only **before uploading**. To do so, open the file, click **File > Info > Protect Presentation**, and choose **Mark as Final** or **Always Open Read-Only**.

For password protection against edits, use **Save As > Tools > General Options** and set a **Password to modify**.

It will not be possible to link your own laptop directly in the session room or to plug in your own memory stick onto the computer set-up in the room. If you anticipate any technical constraints, please contact an organizing member beforehand.

For assistance please contact: marinela.cvetanoska@pmf.ukim.mk